

Drop off Procedures (ALL grades)

Before leaving your home each morning we will ask your family to answer questions from a “checklist” pertaining to your household's current physical health. These “self-check” questions will help you make the responsible decision on whether your child(ren) should come to school or stay at home. Once arriving to school, all families will remain in their vehicles as they pull up to our "drop off/pick up area". Here, the parent will be asked if they have “self-checked”, then each child will be temp checked at right side of the vehicle before exiting. This way if there is a problem, we can address it before the parent leaves campus. We will have different drop off times to help keep the drop-off line as short as possible. Please note: If you cannot adhere to this schedule, that is fine, we are just asking for those that are able to please stay within these times to help ease the amount of cars dropping off at one time. Drop-off times are as follows

(K-2nd – drop off anytime between 8am-8:30) (3rd-5th – drop off between 8am-8:15)

(6th -12th – drop off between 8:15-8:30) *Families with multiple children in different grades, please choose a time that works best for your family between 8:00-8:30. We

ask all students to please wear a mask as they arrive for the temp check and walk to class. Parents, please also have a mask handy just in case the need arises where you would have to exit the car or speak with a staff member face to face. There will be an entire team conducting these temp checks outside, while the homeroom teachers will be waiting for their students at their class door. We understand parents may want to ask questions or walk their child to class, but this is where we ask you to trust the process. We will take care of your babies, we promise. For new students, we will have older students ready to walk you to class since you may not know where to go.

Traffic Pattern Drop off Procedures for 3rd-12th grades

1. As you arrive to campus, please pull forward through the open gate as you maintain the 5 m.p.h. speed limit through the parking lot driveway.
2. Please pull forward as far as possible to the head of the line to accommodate other vehicles behind you. Drop off will take place under the awning (art wall) along the south side of our school building.
3. Form a single/one-way line. Leaving room on left if cars need to pass by.
4. Keep the flow of traffic moving by leaving as soon as your child has exited the vehicle.
5. If for any reason there is an issue, please exit the school driveway onto Haverhill Rd., turn right and turn right again onto “Cambridge Street” and park along the outside of fenced area in front of the school office. Do not block the flow of traffic by leaving your car unattended in driveway. **NOTE: Right turn from our parking lot driveway is NOT permitted when crosswalk light is RED.**

Traffic Pattern Pick up Procedures 3rd-12th grade:

1. Arrive at the school at the exact time of your child’s dismissal or 5 minutes later. Early arrivals cause a dangerous back-up of cars on Haverhill Road.
2. Maintain the 5 m.p.h. speed limit
3. Please pull forward as far as possible to the head of the line to accommodate other vehicles behind you. Pick up will take place under the awning (art wall) along the south side of our school building.
4. Form a single/one-way line. Leaving room on left if cars need to pass by.
5. Keep the flow of traffic moving by leaving as soon as your child has been picked up. Dismissal times are as follows – (2:30pm K-5th grade) (2:45pm 6th-7th grade) and (3:00pm 8th-12th grade). If you have multiple children, please plan to pick up at the dismissal time for your YOUNGEST child if possible.

Additional Arrival and Dismissal Procedures for students walking to school, riding a bicycle, or driving their own car.

- When arriving to school, students are to proceed immediately to their homeroom classroom door. Students are not to loiter in the parking lot or anywhere on campus.
- When dismissed students are to leave campus immediately and not loiter in the parking lot or anywhere on campus.
- Students staying in aftercare will remain in their homeroom classrooms.

Arrival Procedures for K-2nd grades

1. Arrive in front of classroom (420 Jackson Ave.) between 8:00-8:30. If for any reason all parking spots are taken, please drive around through church parking lot and wait at exit until a spot opens in front of the classroom.
2. Parents, we ask you please stay in your vehicle and wait for a staff member to come to the vehicle, temp check your child, and escort them to the classroom.
3. To avoid causing a back up, we ask for you to leave as soon as your child is dropped off. Thank you.

Dismissal Procedures for K-2nd grades

1. Arrive in front of classroom (420 Jackson Ave.) between 2:30-2:45. If for any reason all parking spots are taken, please drive around through church parking lot and wait at exit until a spot opens in front of the classroom.
2. Parents, we ask you please stay in your vehicle and wait for a staff member to escort your child to the vehicle.
3. To avoid causing a back up, we ask for you to leave as soon as your child is picked up. Thank you.

School Hours

Monday – Friday – 8:30 am – 2:30 pm (Kindergarten thru 5th grade)

Monday – Friday – 8:30 am – 2:45 pm (6th thru 7th grade)

Monday –Friday – 8:30 am – 3:00 pm (8th thru 12th grade)

IS YOUR CHILD “HEALTH CHECK CLEARED”???

Before leaving your home each morning, each family will use this list below to determine whether your child should come to school or stay home.

Do you or any family members in your home have any of these life-threatening symptoms?

- Bluish lips or face
- Severe and constant pain or pressure in the chest
- Extreme difficulty breathing (such as gasping for air or being unable to talk without catching your breath)
- Severe and constant dizziness or lightheadedness
- New serious disorientation (acting confused)
- Unconscious or very difficult to wake up
- Slurred speech or difficulty speaking (new or worsening)
- Seizures
- Signs of low blood pressure (too weak to stand, light headed, feeling cold, pale, clammy skin)

If you answered YES to any of the symptoms above, we ask for you to please keep your child(ren) home from school and seek immediate medical attention since these symptoms could be life-threatening.

Do you or any family members in your home have any of these “possible” Covid-19 symptoms?

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-10 days after exposure to the virus**. People with these symptoms may have COVID-19.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Traveling?

We understand out of county travel may be necessary. However, we do ask our families to please inform the school if your family has traveled or will be traveling.

*This list does not include all possible symptoms. CDC will continue to update this list as they learn more about COVID-19.

If you answered YES to any of the symptoms above, we ask for you to please keep your child(ren) home from school and monitor the health of your family.

If you or your child has had extended contact with someone who has **tested positive for Covid-19**, we ask you to please notify us immediately so we can advise on the necessary precautions.

If you have any questions or need to inform us of your situation, please contact Mrs. Fritsch through the Remind text message system, email, or call 561-965-0363.

